



MEMBERSHIP APPLICATION

MIFFLIN JUNIATA CHAPTER OF PENNSYLVANIA BUILDERS ASSOCIATION (MJCPBA)

NATIONAL ASSOCIATION OF HOME BUILDERS (NAHB)
PENNSYLVANIA BUILDERS ASSOCIATION (PBA)

COMPANY NAME: _____

CONTACT PERSON & TITLE: _____ E-MAIL: _____

COMPLETE COMPANY MAILING ADDRESS: _____

COMPLETE CONTACT MAILING ADDRESS: _____

COMPANY TELEPHONE: _____ FAX: _____ WEBSITE: _____

TYPE OF MEMBERSHIP: _____ Builder _____ Associate (See page 2 for definition of membership types)

Code of Ethics

*To retain membership status, all MJCPBA members must abide by the following Code of Ethics.
Please read before signing and submitting this application.*

By signing this application and having my membership approved, I understand that I will be expected to abide by the following Code of Ethics. The purpose of this code of ethics is to ensure a high level of honesty and fair business practices among association members. Members agree to strive to meet the following ideals:

- **Honesty:** Honesty and integrity shall be the guiding principles by which we conduct our business affairs.
- **Fairness:** We shall be fair in all our business relationships, particularly in the areas of pricing, contracts, restraint of trade and negotiation in order to give our customers the best possible value.
- **Laws:** We shall comply with the letter and the spirit of all federal, state, and local laws that affect the construction industry and work with legislators to improve these laws. We shall also abide by the by-laws of our association.
- **Insurance:** We shall always maintain the proper amounts of insurance coverage for our business, employees and customers as prescribed by the C.Q.C. program.
- **Safety:** We shall provide safe and healthy workplaces as well as construct safe and healthy buildings.
- **Design:** We shall strive to design aesthetically pleasing, environmentally sensitive, functional, well-situated, and energy-efficient new and remodeled buildings with appropriate drawings, contracts and specifications.
- **Quality:** We shall conduct all of our construction work and related services in a careful workmanlike manner in keeping with the industry standards of quality.
- **Professionalism:** We shall strive to manage our businesses to meet professional standards of our industry and continue to learn by experience, education, research, and sharing with one another in a healthy competitive spirit.
- **Scheduling:** We shall provide customers with realistic schedules and make every effort to expedite our projects to meet these schedules.
- **Warranty:** We shall acknowledge any defects in our materials and workmanship and correct them in a mutually agreeable and timely manner.
- **Payment:** We shall pay all of our invoices in a mutually agreeable arrangement with our creditors.
- **Opportunity:** We shall be equal opportunity employers and not discriminate in the sales of any of our products and services.

The applicant hereby authorizes the MJCPBA to conduct such investigation of the applicant's activities, make such inquiries and obtain such credit reports as may be necessary for its determination of the applicant's financial ability to meet its obligations to purchasers. No credit information obtained by MJCPBA about the applicant will be shared with any person other than the MJCPBA's officers, employees and Board of Directors for the limited purposes of processing and evaluating the applicant's membership application.

Date Applicant's Signature

Recommended for membership by: _____
(Optional)

Date approved by Board of Directors (internal use only): _____

REFERENCES

Bank: _____ Date Business Established: _____ Social Security No: _____ EIN: _____

Insurance Coverage (please check all those carried): Workers' Comp. Liability Property Damage

Agency/Carrier _____ Annual Renewal Month _____

SUBCONTRACTORS: To be completed by BUILDER applicants. (Include name, **complete** mailing address, zip code, telephone #)

- 1. _____
- 2. _____
- 3. _____

SUPPLIERS: To be completed by ALL applicants. (Include name, **complete** mailing address, zip code, telephone #)

- 1. _____
- 2. _____
- 3. _____

NAHB MEMBER IDENTIFICATION (ID) CODE: <i>(Instructions on page 4)</i>							
1	2	3	4	5	6	7-10	11
<input type="checkbox"/>	(<input type="checkbox"/> <input type="checkbox"/>)	(<input type="checkbox"/> <input type="checkbox"/>)	(<input type="checkbox"/> <input type="checkbox"/>)	<input type="checkbox"/>	<input type="checkbox"/>	(<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>)	<input type="checkbox"/>

Attach remittance of: \$355.00 representing dues in the three associations for a period of twelve (12) months. Dues payments to the MJCPBA are NOT deductible as charitable contributions for federal tax purposes, but the dues (except the portion for lobbying expenses) may be deductible as an "ordinary and necessary" business expense. **Acceptance into the Mifflin Juniata Chapter of Pennsylvania Builders Association (MJCPBA) membership does NOT guarantee acceptance into any insurance program sponsored by the Pennsylvania Builders Association (PBA).**

MEMBERSHIP REQUIREMENTS AND DESCRIPTIONS

Membership in this Association shall be of the following classes. Classifications and qualifications are as follows:

- (A) **Builder Membership** shall be open to any person, firm or corporation who is of good character and business reputation and who meets the following requirements:
 - (1) Whose primary business is the building or rebuilding of homes, apartments, or commercial and industrial structures and has been so engaged for a period of two (1) years or more.
 - (2) Operates within the territorial jurisdiction of the Association and agrees to abide by the provisions of the Constitution and By-laws (and any amendments thereof) and shall subscribe to the foregoing Code of Ethics and shall meet with the approval of the Membership Committee and the Board of Directors.
- (B) **Associate Membership** shall be open to any person, firm or corporation who is presently and remains engaged in any related trade, industry or profession to the building industry within the territorial jurisdiction of the Association for a period of two (1) years or more and shall subscribe to the foregoing Code of Ethics and shall meet with the approval of the Membership Committee and the Board of Directors.

Questions regarding the services and programs available through the Mifflin Juniata Chapter of Pennsylvania Builders Association should be directed to our office by calling (717) 320-3259 or the PBA 800-692-7339. This application and a check representing one year's dues should be returned for processing to 5 Oak Drive, Thompsettown, PA 17094. Applications cannot be processed unless accompanied by a check.

Mifflin Juniata Chapter of Pennsylvania Builders Association (MJCPBA)

5 Oak Drive, Thompsettown, PA 17094 Tel 717-320-3259

Website/Consumer's Guide and Directory Listings: choose up to three

BUILDER CLASSIFICATIONS

- Builders-Commercial
- Builders-Residential
- Building Consultant
- Design/Build Contractors
- Developers
- Fire Damage Restoration
- Framing Contractors
- Log Homes
- Pole Buildings
- Remodeling Contractor
- Restorations

ASSOCIATE CLASSIFICATIONS

- Access Control Systems
- Accessibility Installations
- Accounting
- Advertising/Promotion/Marketing
- Air Purification
- Apartment/Rental Properties
- Appliances
- Appraisals
- Architects
- Asbestos/Lead Abatement
- Associations/Schools
- Attorneys
- Audio/Video-Sales/Installation
- Awnings
- Banks/Financial
- Bathrooms/Kitchens
- Block/Stone/Concrete
- Bonding
- Brass Polishing
- Brick Supplies
- Building Consultant
- Building Official
- Building Supplies-Retail
- Building Supplies-Wholesale
- Cabinet Re-facing
- Cabinetry
- Cable TV
- Carpentry Contractors
- Carpet Cleaning
- Casting-Granite/Marble/Bronze
- Ceilings
- Ceramic Tile/Marble/Stone
- Cleaning Services
- Closet Systems/Storage
- Code Enforcement
- Communications
- Computer Consultants
- Computer Sales/Service
- Concrete Construction/Paving
- Concrete Leveling
- Concrete/Cement Products
- Concrete-Decorative/Stamped
- Construction Fasteners
- Construction Management/Consultants
- Construction Supplies/Equipment
- Countertops
- Credit Card Processing Services
- Crushed Stone
- Cupolas/Weathervanes
- Custom Woodworking
- Data Com Cabling
- Decks

- Decorating/Consulting
- Design Consultant
- Doors/Door Contractors
- Drafting/Design
- Drywall Contractors
- Electrical Contractors
- Electrical/Lighting Supplies
- Engineered Wood Products
- Engineers
- Epoxy Flooring-Seamless
- Equipment Sales/Rentals/Repair
- Excavating Contractors
- Exterior Finish-Dryvit/Stucco
- Fencing-Sales/Installation
- Financial Planning
- Fireplaces/Surrounds
- Floor Covering Removal
- Floor Coverings
- Florist
- Foundation Contractors
- Fragment Retention Film
- Fuel/Furnaces-Sales/Service
- Furniture
- Garage Doors/Operators
- Geothermal Systems
- Glass Coating/Tinting
- Glass/Mirrors/Stained Glass
- Greenhouses/Solariums
- Hardware-Retail
- Hardwood Products
- Hauling/Machinery
- Hearth Products
- Heating/Cooling
- Home Entertainment
- Home Furnishings
- Home Improvements
- Home Inspection
- Industrial Flooring
- Industrial Refrigeration
- Inspection Services
- Installation Work
- Insulation-Sales & Installation
- Insurance
- Internet Services
- Iron/Metal Products
- Ladders/Spray Equipment
- Land Cleaning
- Land Development
- Land/Site Development
- Landscaping/Lawn Care/Tree Service
- Locksmiths
- Lumber/Millwork
- Machine Shops/Sharpening Services
- Management/Consultants
- Manufacturing
- Masonry Contractors
- Modular/Mobile/Dome Homes
- Monuments
- Mortgage Companies
- Municipal Government
- Non-profit Housing Organization
- Ornamental Metals
- Paint/Wallpaper Supplies
- Painters/Paperhangers
- Painting-Decorative/Faux

- Paving Contractors
- Paving Material
- Pest Control
- Pet Containment
- Photography-Architectural
- Plastering
- Plumbing Contractors
- Plumbing/Heating Supplies
- Polyurethane Foam
- Pools/Spas/Hot Tubs
- Printing/Publications
- Property Management
- Public Relations
- PVC Extrusion Manufacturing
- Radio
- Radon Mitigation
- Real Estate Sales
- Recycling
- Refinishing (Floors)
- Reflective Insulation Mfg.
- Remodeling Contractors
- Roofing Contractors
- Roofing/Siding Products
- Sanitation/Waste Services
- Security / Alarm Systems
- Septic System Design
- Settlement Services
- Sheds
- Sheet Metal
- Shower Enclosures-Custom
- Siding Installation
- Skylights
- Spouting-Seamless
- Sprinkler Systems
- Stair lifts
- Stairs-Prefab
- Steel Service Centers/Fabricators
- Stone Masonry
- Structured Wiring
- Sunrooms/Porch Enclosures
- Survey Equipment/Supplies
- Surveyors
- Title Insurance
- Topsoil/Mulch
- Trailer Storage
- Truck Sales
- Trusses
- Utilities
- Vacuum Cleaners/Systems
- Wall Coverings
- Wall Panelization
- Wastewater Treatment
- Water Conditioning
- Water Purification
- Welding/Fabrication
- Well Drilling
- Wholesale Distributors
- Window Hardware Manufacturing
- Window Treatments
- Windows-Sales/Installation
- Wood Finishes (Clear)
- Wood Flooring Manufacturer
- Zoning
- Other _____

NAHB Membership Information Reporting Form Codes

Block #1 Enter #1 for Builder Member Classification or #2 for Associate Member Classification.

Block #2-4 Using the codes below, indicate those that most correctly describe your primary business activity.

Builder Member Classifications

A Single Family Spec/Tract Building F Remodeling - Residential
B1 Single Family General Contracting G Remodeling - Commercial
B2 Single Family Custom Building H Commercial Building (Own Account)
C Multi-Family Building (Condo/Coop Units) I Commercial General Contracting
D Multi-Family Building/Ownership (Rental Units) J Land Development
E Multi-Family General Contracting K Manufacturing of Modular/Panelized/Log Homes

Associate Member Classifications

L Accounting Q Insurance or Title Company
M1 Architecture R Marketing, Advertising, Public Relations
M2 Engineering S Building Material Manufacturing
M3 Planner or Designer T Property Management
N Legal Services U Real Estate
O Computer Products and Services Y Utilities
P1 Commercial Banking/Thrift Institution Z Other (specify)
P2 Mortgage Banking _____

Wholesale Dealers/Distributors

X1 Appliances X3 Floor Coverings X5 Other Wholesale Dlrshps
X2 Building Materials/Lumber X4 Paint/Wall Coverings (specify) _____

Subcontractors and Specialty Trade Contractors

W1 Carpentry W6 Roofing, Siding, Sheet Metal WC Appliances
W2 Electrical W7 Painting, Paper Hanging WD Security Systems
W3 Masonry, Stone, Tile, Plastering W8 Floor Laying, Other Floor Work WZ Other Subcontractor
W4 Landscaping W9 Concrete Work (specify) _____
W5 Plumbing, Heating, Air Cond. WA Excavation Work

Retail Dealers/Distributors

V1 Appliances V3 Floor Coverings V5 Other Retail Dealerships
V2 Building Materials/Lumber V4 Paint/Wall Coverings (specify) _____

Block #5 (Builder Only) Approximate annual dollar volume of new residential construction/development using code numbers listed below:

0 Under \$500,000 2 \$1 million - \$4,999,999 4 \$10 million or more
1 \$500,000 - \$999,999 3 \$5 million - \$9,999,999 5 No construction activity

Block #6 (Builder Only) Approximate annual number of residential units built in the last 12 months (use code numbers listed below:

1 0 units 3 11 to 25 units 5 101 to 500 units
2 1 to 10 units 4 26 to 100 units 6 Over 500 units

Block #7-10 (All Applicants) Enter the total number of paid employees, including yourself.

Block #11 (All Applicants) Using the code numbers below, enter the number that best describes your position or business title:

1 President/CEO 4 Sales & Marketing Director/Manager 7 Owner, Principle, Partner
2 VP/General Manager 5 Architect, Designer or Engineer 8 Other (specify)
3 Construction Superintendent 6 Manager/Director _____